

**MEETING TO BE
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**AGENDA FOR A BUSINESS SESSION MEETING
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP
WEST WINDSOR MUNICIPAL BUILDING
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN**

January 16, 2023

7:00 P.M.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - December 29, 2023 to The Times and the Princeton Packet and posted on the Township web-site. The January 16, 2023 Council meeting is open to the public with access via Zoom for those who wish to attend virtually. Please see Township web-site for further details.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration
Muslim American Heritage Month Proclamation
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings

11. Consent Agenda

A. Resolutions

- 2024-R029 Endorsing the Application for Membership to The New Jersey State Firemen's Association for Samuel A. Havlicek of the Princeton Junction Volunteer Fire Company #1

B. Minutes

- October 24, 2023 - Business Session - As Amended
November 13, 2023 - Business Session - As Amended
November 27, 2023, - Business Session - As Amended
December 11, 2023 - Business Session - As Amended

C. Bills & Claims

12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

2024-R030 Budget Transfer to Provide for the Transfer of Funds Within the 2023 Municipal Budget

2024-R031 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Parker McCay P.A. for Township Attorney Services - \$75,000.00

2024-R033 Approval to Submit a Six (6) Month Extension Request Through the PMRS System for the Grant Project - North Post Road Connection to South Post Road Bikeway at Village Road West

2024-R034 Approval to Submit a Six (6) Month Extension Request Through the PMRS System for the Grant Project - LA-2022 SST West Windsor Township Dinky Line Pedestrian Walkway 11

2024-R035 Approval to Submit a Five (5) Month Extension Request Through the PMRS System for the Grant Project - LA-2022 TV West Windsor Township Alexander Road Pedestrian Safety Improvements

2024-R036 Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with Turek Consulting, LLC For Professional Engineering Services - \$500.00

- 2024-R037 Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with Van Cleef Engineering Associates For Professional Engineering Services - \$2,500.00
- 2024-R038 Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with GeoTrek Environmental and Surveying, LLC For Land Surveyor Services and In-House Engineering Services - \$2,500.00
- 2024-R039 Authorizing the Mayor and Clerk to Execute the Professional Services Agreement with Arora and Associates For Inspection and Certification of Construction Performed by Developers, Conformance Reviews, and Miscellaneous Engineering Projects - \$2,500.00
- 2024-R040 Resolution to Support a Mercer County Area Freight Traffic Study to Improve Safety in West Windsor Township and Mercer County

14. Introduction of Ordinances
15. Additional Public Comment (15 minutes comment period; three-minute limit per person)
16. Council Reports/Discussion/New Business
Preliminary Budget Discussion
17. Administration Updates
18. Closed Session
19. Adjournment

RESOLUTION

WHEREAS, Samuel A. Havlicek, a member of the Princeton Junction Volunteer Fire Company, has applied for membership in the New Jersey State Firemen's Association; and

WHEREAS, his application is complete in all ways.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that it hereby authorizes the municipal endorsement of the application of Samuel A. Havlicek for membership in the New Jersey State Firemen's Association.

Adopted: January 16, 2024

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January, 2024.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: December 29, 2023

Initiated By: John V. Mauder Division/Department: Finance

ACTION REQUESTED/ EXECUTIVE SUMMARY: Budget transfer resolution to provide for the transfer of funds within the 2023 municipal budget.

A transfer of funds is needed into the Fire and Emergency Services Other Expenses budget.

The governing body may, by resolution setting forth the facts, adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient.

SOURCE OF FUNDING: Municipal Operating Budget – Appropriation Reserves

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Memo from Acting Chief of Fire / Emergency Services Jonathan Bain dated December 8, 2023

S:\AGENDA INBOX (2024 Budget Transfer Resolution) _____

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder Department/Division Head December 22, 2023 Date

APPROVED FOR AGENDA OF: January 16, 2024

By: Marlena Schmid 01/09/2024
Marlena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 1/16/24 Ordinance # _____ Resolution # 2024-R030

Council Action Taken:

TRANSFER RESOLUTION 2023 APPROPRIATIONS

WHEREAS, N.J.S.A. 40 A:4-59 provides for appropriation reserve transfers during the first three months of any fiscal year; and

WHEREAS, it has been determined that appropriations require additional funding to fulfill the purpose of said appropriations.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of West Windsor that the following transfers be made within the 2023 local municipal budget for the Township of West Windsor.

<u>TRANSFER FROM</u>		<u>TRANSFER TO</u>
<u>ACCOUNT NAME/NUMBER</u>	<u>AMOUNT</u>	<u>ACCOUNT NAME/NUMBER</u>
Fire & Emergency Services S&W 105 14 101 A	\$ 70,000.00	Fire & Emergency Services O & E 105 14 263 A
TOTAL	\$ 70,000.00	

Adopted: January 16, 2024

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January 2024.

 Gay M. Huber
 Township Clerk
 West Windsor Township

RESOLUTION

WHEREAS, there exists a need for the Township to obtain counsel to provide legal services to the Township for the year 2024 and appointment of a municipal attorney as authorized by State law; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) permits an award of contract for “professional services “without competitive bids, and the services contemplated to be rendered by the Attorneys qualify as “Professional Services” under this law; and

WHEREAS, the Township wishes to enter into a Professional Services Agreement with Parker McCay P.A., a firm of licensed New Jersey Attorneys, for the performance of the aforesaid services; and

WHEREAS the Chief Financial Officer has certified funds are available in the following line item appropriation accounts:

Legal – Legal Fees	105-46-223	\$35,000
Legal – Legal Fees – Twp. Council	105-46-224	\$20,000
Legal – Litigation	105-46-228	<u>\$20,000</u>
	Total	\$75,000

NOW, THEREFORE, BE IT RESOVLED, by the Township Council of the Township of West Windsor that:

- 1, The Mayor and Clerk are hereby authorized to execute, on behalf of the Township, a Professional Services Agreement, with Parker McCay P.A. for the performance of legal services and the appointment of a municipal attorney, for an amount not to exceed \$75,000 for the period of January 1, 2024 through December 31, 2024.
2. A notice of this action shall be printed in the legal newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.

Adopted: January 16, 2024

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January, 2024.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: January 2, 2024

Initiated By: John Taylor Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a Resolution giving approval to submit a six (6) month extension request via the New Jersey Department of Transportation online system known as PMRS for the *North Post Rd Connection to South Post Rd Bikeway at Village Rd West* grant project approved for funding by the NJDOT in 2022. The project requires acquisition of right-of-way for public safety and construction purposes which has delayed the design and award of the work. It is anticipated that the project design will be complete and a construction contract awarded by August of 2024.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Frank Goff 1/3/2024
Department/Division Head Date

APPROVED FOR AGENDA OF: January 16, 2024

By: Marlena Schmid 01/09/2024
Marlena Schmid, Business Administrator

MEETING DATE: 1/16/24 Ordinance # _____ Resolution # 2024-R033

Council Action Taken:

RESOLUTION

- WHEREAS, West Windsor Township was awarded a Discretionary Grant from the New Jersey Department of Transportation (NJDOT) for Fiscal Year 2022 for a project known as LA-2022 North Post Rd Connection to South Post Road Bikeway at Village Road West; and
- WHEREAS, right-of-way acquisition has been determined to be necessary to achieve project goals which has delayed design and award a construction contract for the project; and
- WHEREAS, under the NJDOT guidelines an extension of time request must be filed if a construction contract is not awarded by February 2024; and
- WHEREAS, West Windsor Township anticipates awarding a construction contract by August of 2024; and
- WHEREAS, the Township Engineer recommends that a six (6) month time extension be requested from the NJDOT.

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Windsor hereby authorizes the Township Clerk to sign the New Jersey Department of Transportation six (6) month extension request on behalf of West Windsor Township for the project known as LA-2022 North Post Road Connection to South Post Road Bikeway at Village Road West via the New Jersey Department of Transportation online system known as PMRS.

Adopted: January 16, 2024

I hereby certify this is a true copy of a Resolution adopted by the West Windsor Township Council at their meeting held on the 16th day of January 2024.

Gay M. Huber
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, West Windsor Township was awarded a Discretionary Grant from the New Jersey Department of Transportation (NJDOT) for Fiscal Year 2022 for a project known as LA-2022 SST West Windsor Township Dinky Line Pedestrian Walkway 11 project; and

WHEREAS, right-of-way acquisition has been determined to be necessary to achieve the project goals which has delayed design and award a construction contract for the project; and

WHEREAS, under the NJDOT guidelines an extension of time request must be filed if a construction contract is not awarded by February 2024; and

WHEREAS, West Windsor Township anticipates awarding a construction contract by August of 2024; and

WHEREAS, the Township Engineer recommends that a six (6) month time extension be requested from the NJDOT.

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Windsor hereby authorizes the Township Clerk to sign the New Jersey Department of Transportation six (6) month extension request on behalf of West Windsor Township for the project known as LA-2022 SST West Windsor Township Dinky Line Pedestrian Walkway 11 project via the New Jersey Department of Transportation online system known as PMRS.

Adopted: January 16, 2024

I hereby certify this is a true copy of a Resolution adopted by the West Windsor Township Council at their meeting held on the 16th day of January, 2024.

Gay M. Huber
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, West Windsor Township was awarded a Discretionary Grant from the New Jersey Department of Transportation (NJDOT) for Fiscal Year 2022 for a project known as LA-2022 TV West Windsor Township Alexander Road Pedestrian Safety Improvements 11 Project; and

WHEREAS, right-of-way acquisition has been determined to be necessary to achieve project goals which has delayed design and award a construction contract for the project; and

WHEREAS, under the NJDOT guidelines an extension of time request must be filed if a construction contract is not awarded by January 2024; and

WHEREAS, West Windsor Township anticipates awarding a construction contract by June of 2024; and

WHEREAS, the Township Engineer recommends a five (5) month time extension be requested from the NJDOT.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor hereby authorizes the Township Clerk to sign the New Jersey Department of Transportation five (5) month extension request on behalf of West Windsor Township for the project known as LA-2022 TV West Windsor Township Alexander Road Pedestrian Safety Improvements 11 Project via the New Jersey Department of Transportation online system known as PMRS.

Adopted: January 16, 2024

I hereby certify this is a true copy of a Resolution adopted by the West Windsor Township Council at their meeting held on the 16th day of January, 2024.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: December 28, 2023

Initiated By: Francis Guzik **Division/Department:** Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a professional services agreement for Miscellaneous Engineering Services. The above Agreement provides for ad hoc assistance to the Township Engineer for studies or tasks supplemental to the in-house Engineering services.

This Agreement also allows for engineering conformance reviews and inspection services in the developments on behalf of the Township, with charges for those activities to be billed against the developers' plan review and inspection fee escrow accounts.

Turek Consulting, LLC

SOURCE OF FUNDING: Engineering – Consultant Fees 105-30-210

CONTRACT AMOUNT: \$500.00

CONTRACT LENGTH: until December 31, 2024

OTHER SUPPORTING INFORMATION ATTACHED:

- | | | |
|-------------------------------------|-----------------------------|-----------------------------------|
| Resolution | Affirmative Action Contract | Proposal – Exhibit A |
| Political Contribution Disclosure | Certification of Funds | Business Entity Disclosure |
| Professional Services Agreement | Stockholder Disclosure | Engineers Memorandum |
| Business Registration Certification | Affidavit of Compliance | Certificate of Information Report |

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head *Francis Guzik* 1/3/2024 Date

APPROVED FOR AGENDA OF: January 16, 2024

By: *Marlena Schmid* 01/09/2024
Marlena Schmid, Business Administrator

MEETING DATE: 1/16/24 **Ordinance #** _____ **Resolution #** 2024-2036

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor requires professional engineering services on a consultant basis for inspection and certification of construction performed by developers, conformance reviews, and miscellaneous engineering projects as assigned; and

WHEREAS, the Township wishes to enter into a Professional Services Agreement with Turek Consulting, LLC for the aforesaid services; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said Agreement in the following account:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$500.00</u>
Account Title	Account Number	Amount

WHEREAS, the maximum amount of the contract is subject to the final adoption of the 2024 Local Municipal Budget and funds are also available through various developers' escrow accounts; and

WHEREAS, if additional services are needed for various capital projects as assigned, the funds for same require a certification by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with Turek Consulting, LLC to cover the period January 16, 2024 through December 31, 2024.
- (2) The Agreement so authorized shall require the Provider to provide professional engineering services, including development inspection services pursuant to its proposal dated December 15, 2023. The Agreement is awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-1-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Agreement between the Township and Turek Consulting, LLC and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: January 16, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January 2024.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: December 28, 2023

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a professional services agreement for Miscellaneous Engineering Services. The above Agreement provides for ad hoc assistance to the Township Engineer for studies or tasks supplemental to the in-house Engineering services.

This Agreement also allows for engineering conformance reviews and inspection services in the developments on behalf of the Township, with charges for those activities to be billed against the developers' plan review and inspection fee escrow accounts.

Van Cleef Engineering Associates

SOURCE OF FUNDING: Engineering – Consultant Fees 105-30-210

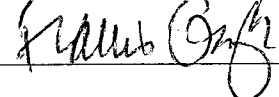
CONTRACT AMOUNT: \$2,500.00

CONTRACT LENGTH: until December 31, 2024

OTHER SUPPORTING INFORMATION ATTACHED:

- | | | |
|---------------------------------|-------------------------------------|------------------------|
| Resolution | Affirmative Action Contract | Business Entity |
| Proposal – Exhibit A | Business Registration Certification | Political Contribution |
| Certification of Funds | Certificate of Information Report | Stockholder Disclosure |
| Professional Services Agreement | Combined Russia Belarus & Iran Form | |
| Affidavit of Compliance | | |

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW


1/3/2024

Department/Division Head Date

APPROVED FOR AGENDA OF: January 16, 2024

By: Marlena A. Schmid 01/09/2024
Marlena Schmid, Business Administrator

MEETING DATE: 1/16/24 Ordinance # _____ Resolution # 2024-R037

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor requires professional engineering services on a consultant basis for inspection and certification of construction performed by developers, conformance reviews, and miscellaneous engineering projects as assigned; and

WHEREAS, the Township wishes to enter into a Professional Services Agreement with Van Cleef Engineering Associates for the aforesaid services; and

WHEREAS, the Chief Financial Officer has certified funds are available for said Agreement in the following account:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$2,500.00</u>
Account Title	Account Number	Amount

WHEREAS, the maximum amount of the Agreement is subject to the final adoption of the 2024 Local Municipal Budget and funds are available through various developers' escrow accounts; and

WHEREAS, if additional services are needed for various projects as assigned, the funds for same require a certification by Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with Van Cleef Engineering Associates to cover the period January 16, 2024 through December 31, 2024.
- (2) The Agreement so authorized shall require the Provider to provide professional engineering services, including development inspection services pursuant to its proposal dated November 27, 2023. The Agreement is awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-1-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Agreement between the Township and Van Cleef Engineering Associates and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: January 16, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January 2024.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: December 28, 2023

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a professional services agreement for Professional Land Surveyor Services. The above Agreement provides for ad hoc assistance to the Township Engineer for studies or tasks supplemental to the in-house Engineering services.

GeoTrek Environmental and Surveying LLC

SOURCE OF FUNDING:

<u>Consultant Fees</u>	<u>105-30-210</u>	<u>\$2,500.00</u>
Account Title	Account Number	Amount

CONTRACT AMOUNT: \$2,500.00

CONTRACT LENGTH: until December 31, 2024

OTHER SUPPORTING INFORMATION ATTACHED:

- | | | |
|-------------------------------------|-----------------------------|-----------------------------------|
| Resolution | Affirmative Action Contract | Proposal – Exhibit A |
| Political Contribution Disclosure | Certification of Funds | Business Entity Disclosure |
| Professional Services Agreement | Stockholder Disclosure | Engineers Memorandum |
| Business Registration Certification | Affidavit of Compliance | Certificate of Information Report |

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

<u>Francis Guzik</u>	<u>1/3/2024</u>
Department/Division Head	Date

APPROVED FOR AGENDA OF: January 16, 2024

By: Marlena Schmid 01/09/2024
Marlena Schmid, Business Administrator

MEETING DATE: 1/16/24 Ordinance # _____ Resolution # 2024-R038

Council Action Taken:
Distributed:

RESOLUTION

WHEREAS, the Township of West Windsor requires professional engineering services on a consultant basis for Professional Land Surveyor Services performed for miscellaneous engineering projects as assigned; and

WHEREAS, the Township wishes to enter into a Professional Services Agreement with GeoTrek Environmental and Surveying LLC for the aforesaid services; and

WHEREAS, the Chief Financial Officer has certified funds are available for said Agreement in the following account:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$2,500.00</u>
Account Title	Account Number	Amount

WHEREAS, the maximum amount of the Agreement is subject to the final adoption of the 2024 Local Municipal Budget; and

WHEREAS, if additional services are needed for various capital projects as assigned, the funds for same require a certification by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with GeoTrek Environmental and Surveying LLC to cover the period January 16, 2024 through December 31, 2024.
- (2) The Agreement so authorized shall require the Provider to provide Professional Land Surveyor Services pursuant to its proposal dated December 18, 2023. The Agreement is awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Agreement between the Township and GeoTrek Environmental and Surveying LLC and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: January 16, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January 2024.

Gay M. Huber
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: December 28, 2023

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a professional services agreement for Miscellaneous Engineering Services. The above Agreement provides for ad hoc assistance to the Township Engineer for studies or tasks supplemental to the in-house Engineering services.

This Agreement also allows for engineering conformance reviews and inspection services in the developments on behalf of the Township, with charges for those activities to be billed against the developers' plan review and inspection fee escrow accounts.

Arora and Associates

SOURCE OF FUNDING: Engineering – Consultant Fees 105-30-210

CONTRACT AMOUNT: \$2,500.00

CONTRACT LENGTH: until December 31, 2024

OTHER SUPPORTING INFORMATION ATTACHED:

- | | | |
|---------------------------------|---|------------------------|
| Resolution | Affirmative Action Contract | Business Entity |
| Proposal – Exhibit A | Business Registration Certification | Political Contribution |
| Certification of Funds | Certificate of Information Report | Stockholder Disclosure |
| Professional Services Agreement | Disclosure of Investment Activities in Iran | |
| Affidavit of Compliance | | |

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Guzik 1/3/2024
Department/Division Head Date

APPROVED FOR AGENDA OF: January 16, 2024

By: Marlena Schmid 01/09/2024
Marlena Schmid, Business Administrator

MEETING DATE: 1/16/24 Ordinance # _____ Resolution # 2024-R039

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor requires professional engineering services on a consultant basis for inspection and certification of construction performed by developers, conformance reviews, and miscellaneous engineering projects as assigned; and

WHEREAS, the Township wishes to enter into a Professional Services Agreement with Arora and Associates for the aforesaid services; and

WHEREAS, the Chief Financial Officer has certified funds are available for said Agreement in the following line account:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$2,500.00</u>
Account Title	Account Number	Amount

WHEREAS, the maximum amount of the Agreement is subject to the final adoption of the 2024 Local Municipal Budget and funds are also available through various developers' escrow accounts; and

WHEREAS, if additional services are needed for various capital projects as assigned, the funds for same require certification by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with Arora and Associates to cover the period January 16, 2024 through December 31, 2024.
- (2) The Agreement so authorized shall require the Provider to provide professional engineering services, including development inspection services pursuant to its proposal dated December 14, 2023. The Agreement is awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-1-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Agreement between the Township and Arora and Associates and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: January 16, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January 2024.

Gay M. Huber
Township Clerk
West Windsor Township

RESOLUTION TO SUPPORT A MERCER COUNTY AREA FREIGHT TRAFFIC STUDY TO
IMPROVE SAFETY IN WEST WINDSOR TOWNSHIP AND MERCER COUNTY

WHEREAS, there has been a substantial increase in demand for warehouse space in the United States, and particularly Central New Jersey, due to increasing e-commerce and consumer expectations of quick delivery times, that has been accelerated by COVID-19, and

WHEREAS, this high demand has been and is being met by building of millions of square feet of warehouse space throughout Mercer County and surrounding counties in central New Jersey,

WHEREAS, the building of warehouses and the increased demand for deliveries throughout the region have led to increased truck traffic and there is a need to review all roadways to ensure the least impact, especially in residential and school areas; and

WHEREAS, in an effort to reduce truck traffic from using residential roadways the Council and Mayor are requesting the County to review said roadways to ensure the health and safety of residents throughout the County; and

WHEREAS, adjacent Middlesex County has completed a Southern Middlesex County Freight Movement Study that can serve as a starting point for a similar study by Mercer County that includes all stakeholders and makes recommendations for practical solutions, strategies and implementation plans to mitigate truck traffic issues while maintaining the flow of commerce.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of West Windsor Township do hereby request that Mercer County undertake a comprehensive review of freight traffic in West Windsor and Mercer County to increase safety and quality of life in residential and school areas; and

BE IT FURTHER RESOLVED, that the County of Mercer should review potential truck restrictions on County owned residential roads both in West Windsor Township and all Mercer County towns to assure the safety and well-being of all residents, especially in residential and school areas; and

BE IT FURTHER RESOLVED, that the Township Clerk is to send copies of this resolution to Mercer County Executive Daniel Benson, the Commissioners of Mercer County, the Mercer County Planning Board, the Mercer County Engineer, State Senator Shirley Turner, Assemblywoman Verlina Reynolds-Jackson, and Assemblyman Anthony S. Verrelli.

Adopted: January 16, 2024

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of January, 2024.

Gay M. Huber
Township Clerk
West Windsor Township