

**Employment Opportunity- West Windsor Township- Full Time Violations Clerk (Municipal Court)**

West Windsor Township is seeking a full time Violations Clerk in Municipal Court who, under the direction of the Municipal Court Administrator and the Municipal Judge, performs municipal court clerical work with strong customer service skills, including the collection of fees related to traffic violations and payment of fines related to costs for the Township Municipal Court, data entry and handling of inquiries and requests by email, phone, in-person or virtually. Previous experience with ATS/ACS is a plus.

Please send cover letter, employment application, resume to:

West Windsor Township, Human Resources, PO Box 38, West Windsor, NJ 08550 or

Email: [HR@WestWindsorTwp.com](mailto:HR@WestWindsorTwp.com) . SUBJ: Violations Clerk

Deadline: Until Filled. No phone calls, please. EOE/AA.