

Marriage Licenses

How to apply for a marriage license

Complete the marriage license application form and schedule a visit with the Local Registrar. **Do not sign the marriage application form before meeting with the Local Registrar.** You must sign the application, under oath, in the presence of the issuing authority.

Requirements for entering into a marriage

The following criteria must be met before two people can enter a marriage:

- Not be a party to another civil union, domestic partnership or marriage in this state or recognized by this state;
- Be at least 18 years of age.

Where to apply

- Apply for the marriage license in the New Jersey municipality where either party resides. The license is valid throughout New Jersey.
- If neither applicant is a New Jersey resident, submit the application in the municipality where the marriage ceremony will be performed. In this case, the license is only valid in the issuing municipality.
- Appointments are required for marriage license applications at West Windsor Township. Appointments are available during regular office hours on **Mondays through Fridays between the hours of 9:30 am – 4:00 pm.** Appointments are not available when the Township is closed for holidays or when closed due to weather emergencies. Please call the Registrar at **609-936-8400** a minimum of **48 hours prior to your date of requested appointment time** to schedule a meeting with a registrar.
- West Windsor Township Health Department is located in the municipal complex at 271 Clarksville Road, West Windsor, NJ 08550. Our offices are in the same building as the U.S. Postal Offices and the entry lies to the left of the post office front entrance. The building have a bright blue roof.

Required documents when applying for a marriage license

- Proof of identity by presenting your driver's license, passport or state/federal I.D.
- Proof of residency by one applicant if a NJ resident
- Social Security number*
- A witness, 18 years of age or older
- The \$28 application fee

* Your social security number is required by law for US citizens and will be kept confidential.

Any documents in a foreign language must be accompanied by a certified English translation.

After you apply

There is a 72-hour waiting period before the license is issued. The waiting period begins when the application is filed with the Local Registrar. There is no 72-hour waiting period for a remarriage; however, you must bring a certified copy of your existing marriage.

The marriage license application is valid for six months from the date accepted, unless the Registrar has given prior approval to extend the validity of the application to a maximum of one year. Only one marriage license may be granted from a marriage application. If the license expires before being used, a new application must be made and another \$28 fee remitted. **Please note that the \$28 fee is now being waived for marriage license applications, effective July 1, 2022 through June 30, 2023.**

The only exception to this requirement is in the case where a civil and religious ceremony are to be performed on the same day. In this case, the Local Registrar will photocopy the marriage application, marking one "A" and one "B", and issue the corresponding marriage licenses, marking them "A" and "B" as well. One copy will be used for the religious ceremony and the other for the civil ceremony.

Remarriage

For individuals who are currently married in New Jersey or are married in another state or country, the option exists to reaffirm your relationship/vows by registering a remarriage.

To apply for a remarriage, the couple must provide proof of their existing marriage, meet the requirements for entering into a marriage in New Jersey and follow the guidelines above to completing the license application. The process for a remarriage license is the same as for the marriage license, except that the remarriage license must be accompanied by the proof of existing marriage. There is no 72-hour waiting period before the license is issued.

How do I contact the West Windsor Township Registrar?

Phone: 609-936-8400

Send a message on "**Contact Health Division**" link on the Township website at westwindsornj.org. Navigate to the Health Division page and use the tab located on the left hand of the screen.

Where can I find more info on marriage licenses, civil unions and domestic partnerships in New Jersey?

Visit the New Jersey Department of Health website at <https://www.state.nj.us/health/vital/>