

## RESIDENTIAL CONSTRUCTION PERMIT APPLICATION CHECKLIST

HIR = State Home Improvement Registration (VH#)--State Builders License = New Home Builder

State = Master Plumbers, Electricians & DEPE Irrigation with Seal--Burglar Alarm = BA#, Fire Alarm = FA #

*\*All plans prepared by Homeowners require Section B of certificate in lieu of oath section to be signed\*\*\*Estimated Cost--Any material or labor proposed for installation is furnished or provided at no cost, normal or usual cost shall be included in the estimated\*\*Call b4 you dig 1-800-272-1000*

### SIDING Polypropylene Only

- Building Subcode Form -- include the following:
  - Signed by homeowner/NJ licensed contractor
  - Number of squares
  - Estimated cost

### STUCCO

- Construction Permit Application (Folder)
- Building Subcode Form Indicating:
  - Type of Stucco, Number of Squares
  - Demo of existing siding/stucco
  - Type of material stucco is covering (masonry/wood)
  - Details of Stucco Installation:
    - Type of water-resistive barrier over sheathing (2 layers)
    - Type of lath with nailing pattern
    - Flashing at windows/doors (existing or new)
    - weep screeds
- Installation instructions for a stucco system

### MANUFACTURED STONE VANEER

- Construction Permit Application (folder)
- Building Subcode Form
  - Indicate type of water resistive barrier (2 layers)
  - Indicate type of lath with nailing pattern
- Manufacturers specs & installation instructions
- Flashing details windows, doors, porches, etc.

### SINGLE FAMILY DWELLINGS

- Zoning Approval
- Engineering Approval
- Health Approval if property on septic
- Sewer Lateral Application & Payment unless property on Septic
- ACT or JCA engineering letter or WWT Engineer
- Soils Investigation Report
- Mercer County Soils (if applicable)
- Soils Disturbance Permit (if applicable)
- Three (3) signed & sealed copies of scaled property survey, showing septic, setbacks & dwelling stamped with prior approval(s)
- Two (2) sealed & bound sets of plans (Modular Homes require only foundation plans to be sealed house plans are stamped by approved agency)
- Construction Permit Application Folder
- NJ State Builders Registration #
- Fire Subcode Form (State or HIR)
- Dryer Specs.

### SINGLE FAMILY DWELLINGS (continued)

- Electrical Subcode Form
  - Service to House
  - Owner/Developer Letter Certifying
    - Utility or
    - Contractor (Electrical Subcode Form)
- Building Subcode Form
  - Construction Type, Number of bedrooms, Model of Home or Prototype,
  - Energy Code Compliance per Bulletin 15-4
  - Two (2) complete sets of specifications & cut sheets
- Plumbing Subcode Form
- Mechanical Subcode Form
- Two sets of mechanical plans and specifications
- Manual J/S
- Building Subcode Form listing:
  - Square and cubic footage

### SOLAR SYSTEMS

- Zoning Approval
  - \*Solar Photovoltaic Systems require two sets of Plans from a NJ Licensed Design Professional Signed and Sealed
- Ground Mount Solar requires 48" Fencing
- Building Subcode Form
  - Plan signed & sealed by architect/engineer denoting all pertinent code information
    - Layout
    - Attachment
    - Rail System
    - Panels
    - Calculations
- Electric Subcode Form
  - If battery system:
    - Cut sheets on all equipment
    - Light & Switch if equipment outside & not exist
    - Equipment Specifications
- Plumbing Subcode Form (Hydronic System)

### SOLAR TUBE

- Building Subcode Form
  - indicate room(s) tubes will be located
- Two Sets of Specifications and Installation Instructions