

**MEETING TO BE BROADCAST ON COMCAST CHANNEL 27
AND VERIZON CHANNELS 41 AND 42**

**AGENDA FOR THE REGULAR BUSINESS MEETING
OF THE COUNCIL OF WEST WINDSOR TOWNSHIP
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN
September 16, 2019**

7:00 P.M.

1. Call to Order
2. Statement of Adequate Notice - January 11, 2019 to The Times and the Princeton Packet.
3. Salute to the Flag
4. Roll Call
5. Ceremonial Matters and/or Topic for Priority Consideration

Honoring K-9 Officer Cherno for His Years of Service to West Windsor Township

Presentation of Draft Plastic Bag Ordinance

6. Public Comment: (30 minutes comment period; 3-minute limit per person)
6. Administration Comments
7. Council Member Comments
8. Chair/Clerk Comments
9. Public Hearings

2019-26 AN ORDINANCE TO ESTABLISH A SALARY AND WAGE PLAN FOR THE TOWNSHIP OF WEST WINDSOR AND PROVIDE FOR THE ADMINISTRATION THEREOF - Non-supervisory

10. Consent Agenda

A. Resolutions

2019-R192 Authorizing the Mayor and Clerk to Execute an Easement Modification Agreement for 7 Stonelea Drive - Khairnar

2019-R193 Endorsing the Application for Membership to the New Jersey State Firemen's Associate for Gregory W. Griffis

2019-R194 Approving the Request for a Permit from Mercer County Italian American Festival for a Public Fireworks Display on September 28, 2019 (Rain date September 29, 2019) at Mercer County Park

2019-R202 Authorizing the Endorsement of the New Jersey Department of Environmental Protection Treatment Works Approval Permit Application for Thomas R. Grover Middle School Additions and Renovations

B. Minutes

Business Session - August 19, 2019 as amended

C. Bills & Claims

11. Items Removed from Consent Agenda

12. Recommendations from Administration and Council/Clerk

2019-R195 Authorizing the Business Administrator to Purchase from CDW-Government Sophos Antimalware Software for Workstations and Servers on the Municipal Network - \$22,600.00

2019-R196 Authorizing the Business Administrator to Purchase from Crown Castle Fiber Five Years of Internet Access to Municipal Facilities - \$33,600.00 Per Year For A Total Not To Exceed of \$168,000.00

- 2019-R197 Authorizing the Business Administrator to Execute Change Order No. 1 with Top Line Construction Corp. for an Increase of 2.66% for Quantity Adjustments, Supplemental Items, Time Extension and Project Closeout for the Project Known as Roadway Reconstruction for Village Road West and New Village Road, Phase 2 for an Increase of \$30,356.52 for a Total Not To Exceed of \$1,170,709.52
- 2019-R198 Authorizing the Mayor and Clerk to Execute an Agreement with Frenkel Benefits as Health Insurance Benefits Consultant - \$35,000.00
- 2019-R199 Authorizing the Chief Financial Officer to Increase the Agreement with Ruderman Roth, LLC as Labor Attorney by \$18,000.00 for a Total Not to Exceed of \$68,000.00
- 2019-R200 Authorizing the Mayor and Clerk to Execute Amendment #1 of the Agreement with Spiezle Architectural Group, Inc. to Provide Architectural Services Associated with the Municipal Building Renovation for a Net Increase of \$350,750.00 for a Total Not to Exceed \$359,250.00
- 2019-R201 Confirming MarketFair Holdings II LLC has been Determined to be the Pre-Qualified Bidder for a New Jersey Plenary Consumption License to be Issued by the Township of West Windsor with a bid of \$900,000.00

13. Introduction of Ordinances

- 2019-27 AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 148, ARTICLE II "REFUSE COLLECTION", SECTION 148-8 "DUMPSTERS ON PUBLIC PROPERTY" OF THE CODE OF THE TOWNSHIP OF WEST WINDSOR

Public Hearing: September 30, 2019

- 14. Additional Public Comment (three-minute limit per person)
- 15. Council Reports/Discussion/New Business

16. Administration Updates

17. Closed Session

18. Adjournment

ORDINANCE

AN ORDINANCE TO AMEND AND SUPPLEMENT
THE REVISED GENERAL ORDINANCES
OF THE TOWNSHIP OF WEST WINDSOR

AN ORDINANCE TO ESTABLISH A SALARY AND WAGE PLAN FOR
THE TOWNSHIP OF WEST WINDSOR AND
PROVIDE FOR THE ADMINISTRATION THEREOF

Section 1. BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF WEST WINDSOR, COUNTY OF MERCER, STATE OF NEW
JERSEY, that the salary and wage plan for employees and officers of the Township is as
follows:

- A. JOB CLASSIFICATIONS AND SALARY RANGES FOR EMPLOYEES whose
positions are Non-Supervisory White and Blue Collar Workers shall be as noted
below:

<u>JOB CLASS 1</u> Clerk Typist Receptionist	<u>\$31,643-\$50,730</u>
<u>JOB CLASS 2</u> Custodian Laborer	<u>\$33,994-\$53,534</u>
<u>JOB CLASS 3</u> Records Clerk 1 Secretary 1 Finance Clerk 1 Animal Control Officer Violations Clerk Equipment Operator 1 Utility Person 1 Assessment Clerk 1 Tax Clerk 1	<u>\$36,564-\$56,600</u>
<u>JOB CLASS 4</u> Secretary 2 Records Clerk 2 Finance Clerk 2 Mechanic's Assistant Utility Person 2 Equipment Operator 2 Assessment Clerk 2 Tax Clerk 2	<u>\$39,044-\$60,454</u>

<u>JOB CLASS 5</u>	<u>\$41,608-\$62,629</u>
Sanitary Inspector	
Secretary 3	
Social Worker	
Records Clerk 3	
Finance Clerk 3	
Tax Clerk 3	
Assessment Clerk 3	
<u>JOB CLASS 6</u>	<u>\$44,104-\$67,468</u>
Equipment Operator 3	
Deputy Court Administrator	
Assistant Assessor	
Utility Person 3	
Human Resource Assistant	
Assistant Municipal Treasurer	
<u>JOB CLASS 7</u>	<u>\$46,633-\$69,657</u>
Administrative Assistant	
Lead Mechanic	
Payroll Benefits Coordinator	
Public Safety Telecommunicator	
<u>JOB CLASS 8</u>	<u>\$49,085-\$71,551</u>
Crew Chief	
<u>JOB CLASS 9</u>	<u>\$51,927-\$75,353</u>
Network Administrator	
Accountant	
Senior Administrative Assistant	
Purchasing Assistant	
<u>JOB CLASS 10</u>	<u>\$52,557-\$79,152</u>
Senior Administrative Assistant/Office Manager	
Senior Accountant	
Draftsperson	
Environmental Health Specialist	
Deputy Tax Collector	
Administrative Public Safety Telecommunicator	
<u>JOB CLASS 11</u>	<u>\$60,635-\$88,149</u>
Senior Environmental Health Specialist	
Engineer Technician	

JOB CLASS 12
 Building Inspector
 Electrical Inspector
 Plumbing Inspector
 Landscape Architect
 Network & Systems Engineer
 Fire Protection Inspector

\$68,708-\$97,141

C. UNCLASSIFIED SALARIED POSITIONS:

Mayor	\$17,685
Township Council	\$ 4,941
Judge	\$41,741

D. OTHER POSITIONS:

Student employees/Interns	\$ 8.85-\$15.00/hour
Temporary Seasonal Public Works Employees	\$12.00-\$18.00/hour
Temporary Seasonal Public Health Investigator	\$10.00-\$20.00/hour
Crossing Guards	\$20.00-\$21.38/hour
Court Attendant Officer	\$25.12-\$27.39/hour
Assistant Zoning Enforcement Officer	\$25.00- 35.00/hour
Bus Driver – (CDL required)	\$16.97-\$18.14/hour
Audio Visual Specialist	\$50-\$200 per meeting
Emergency Shelter Monitor	\$35.00/hour
Emergency Shelter Coordinator	\$45.00/hour

Section 2. Part-time and per diem employees are paid based on the hourly rate of annual salary.

Section 3. This Ordinance shall be retroactive to January 1, 2019, after action or inaction by the Mayor as provided by law or an override of mayoral veto by the Council, whichever is applicable. Publication will be according to law.

INTRODUCTION:
 PUBLIC HEARING:
 ADOPTION:
 MAYOR APPROVAL:
 EFFECTIVE DATE:

ORDINANCE 2019-27

AN ORDINANCE AMENDING AND SUPPLEMENT CHAPTER 148, ARTICLE II “REFUSE COLLECTION”, SECTION 148-8 “DUMPSTERS ON PUBLIC PROPERTY” OF THE CODE OF THE TOWNSHIP OF WEST WINDSOR

WHEREAS, the Township of West Windsor has adopted Chapter 148 of the Code of the Township of West Windsor (“Code”) establishing “Refuse Collection”; and

WHEREAS, the Police Division receives multi complaints throughout the year with regard to roll-off dumpsters being placed on public streets; and

WHEREAS, in accordance with New Jersey Revised Statutes Title 27, Section 27:51-1 – Parking of roll-off dumpsters.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of West Windsor, county of Mercer State of New Jersey that the following changes be made:

Article II

Refuse Collection

[Adopted 6-28-1982 by Ord. No. 82-27 (Secs. 11-4 through 11-6 of the Revised General Ordinances)]

§ 148-4 Definitions.

For the purpose of this article, the following terms, phrases, words and their derivations shall have the meanings given herein:

ASHES

The residue from the burning of wood, coal or other combustible materials.

CONTRACTOR

A person or firm engaged in a business or service, construction, repairing, refurbishing, remodeling or the demolition of buildings or grounds within the township.

GARBAGE

Any animal or vegetable waste solids resulting from the handling, preparation, cooking or consumption of foods, but not including human wastes.

HAZARDOUS MATERIALS

Wastes presenting a clear danger to health and safety by reason of their pathological, explosive, radiological or toxic characteristics.

IMPROVEMENT AUTHORITY

The Mercer County Improvement Authority.

[Added 9-19-1989 by Ord. No. 89-42]

NONRESIDENTIAL USER

Any type of commercial, industrial or similar activity (whether or not operating for a profit) occupying premises within the township and creating solid waste in any form.

REFUSE

Garbage, rubbish, trash and ashes.

RESIDENT

Any person occupying or maintaining a place of residence within the Township of West Windsor.

RESIDENTIAL USER

A dwelling unit, such as a home, trailer or multifamily dwelling, of three or fewer units.

RUBBISH AND TRASH

Combustibles, such as paper, wood and yard debris, and non-combustibles, such as metal, glass, stone, plastic and ashes.

SOLID WASTE COLLECTION CONTRACTOR

A person or firm for hire, properly licensed in the State of New Jersey and the Township of West Windsor to collect solid waste.

§ 148-5 Collection and disposal within the Township.

[Amended 9-18-1989 by Ord. No. 89-42; 3-5-1990 by Ord. No. 90-7; 4-19-1999 by Ord. No. 99-07]

The Township of West Windsor, its designee and its solid waste collector contractor, the Mercer County Improvement Authority and its designee and its solid waste collector contractor shall be responsible to collect and dispose of solid wastes within the township. This responsibility shall not include collection and disposal of demolition and hazardous materials, nonresidential user solid wastes and grass clippings except as set forth in Article III, Recycling, of this chapter.

§ 148-6 Refuse receptacles.

- A. The owner, agent, lessee, tenant or occupant of every dwelling or other premises where refuse accumulates shall provide and keep on such premises sufficient and suitable receptacles, with tight-fitting covers, for receiving and holding the aforesaid refuse.
- (1) "Sufficient" is defined for the purpose of this article to be at least one receptacle for each family unit or other occupant of premises and at least two such receptacles for each restaurant, market, store or similar business establishment where the aforesaid refuse shall accumulate.
 - (2) Except for recycling material receptacles as set forth in Article IV, Recycling, of this chapter, "suitable" is defined for the purpose of this article to be a watertight metal or plastic receptacle with a tight-fitting cover, so constructed as to prevent spillage or leakage of its contents. Each receptacle for use at a single residence shall have a capacity of not more than 30 gallons, shall not exceed 60 pounds in weight and shall be equipped with a pull handle or handles. **[Amended 9-18-1989 by Ord. No. 89-42]**
- B. Receptacles for refuse from multi-dwelling units or industrial premises may have a greater capacity than that prescribed in Subsection A(2) hereof, provided that they are:
- (1) Watertight.
 - (2) Constructed of metal or plastic.
 - (3) Equipped for handling by motorized equipment.
 - (4) Cleaned and sanitized as needed after emptying.
 - (5) Replaced by the same type of receptacle if removed for emptying.

- C. Receptacles that are badly broken or otherwise fail to meet the requirements of this section may be classed as refuse and collected and disposed of as such by the person or agency responsible for the collection of refuse.
- D. Receptacles of refuse shall not be set out for collection before 6:00 p.m. of the day prior to the collection day on the route along which the same is situated, nor shall empty receptacles be allowed to remain on the curblin after 8:00 p.m. of the day of collection.
- E. Receptacles shall be conveniently located on premises for storage of refuse and maintained in such manner as to prevent creation of a nuisance or menace to public health.
- F. Except for recycling materials receptacles, as set forth in Article III, Recycling, of this chapter, all trash, garbage and solid waste, when placed outside for collection, shall be placed in closed receptacles or properly sealed plastic bags, in accordance with the provisions of Subsection A(2) of this section. Plastic bags shall not exceed 30 pounds in weight. Such receptacles and plastic bags must prevent their contents from escaping therefrom and littering or leaking on the streets and private property within the township. [Amended 9-18-1989 by Ord. No. 89-42]

§ 148-7 **Collection conditions.**

- A. Tree branches and tree limbs, not to exceed three inches in diameter, or either, shall be bundled and tied properly so that each bundle may be picked up and handled by one person. No bundle shall exceed 60 pounds in weight, four feet in length or two feet in diameter.
- B. Excessively bulky items, such as washing machines, refrigerators, stoves, household appliances and other household furnishings, shall not be left at the curb for collection unless special arrangements have first been made with the solid waste collection contractor.
- C. All broken glass and such other dangerous materials shall be placed in a secure container to facilitate safe handling and loading.
- D. No hazardous materials shall be placed or set out for collection either by itself or with other permitted matters which may be collected pursuant to this article.
- E. Ashes from coal or wood burning stoves shall be placed in a conspicuously marked metal container and shall be one week old before being placed for collection.
- F. Refuse shall be picked up only between the hours of 6:30 a.m. and 8:00 p.m. prevailing time.

148-8 Dumpsters on Public Property

A. Placement of roll-off dumpsters and containers on right-of-way or other public property.

Roll-off dumpsters and containers shall not be parked, placed or left unattended along any public right-of-way or on any public property without the authorization of the Division of Police pursuant to N.J.S.A. 27:51-1 et seq.

B. Removal of dumpsters; costs; violations and penalties.

The Division of Police may cause to be removed any roll-off dumpster or container parked, placed, or left unattended along any public right-of-way or on any public property contrary to the requirements of this article, and recover from the owner thereof the costs associated with such removal, in addition to the fine specified at N.J.S.A. 27:51-1-1(b).

§ 148-[8] **Violations and penalties.**
[Added 4-19-1999 by Ord. No. 99-07]

Penalties for violation of this article shall be as provided in Chapter 1, General Provisions, Article II, Penalty, § 1-3.

INTRODUCTION:

PUBLIC HEARING:

ADOPTION:

MAYOR APPROVAL:

EFFECTIVE DATE:

RESOLUTION

WHEREAS, Sachin Khairnar, owner of property located at 7 Stonelea Drive, Princeton Junction, New Jersey, also known as Block 21.03 Lot 4, in West Windsor, New Jersey 08550 has made a request for a waiver to permit the construction of a fence along and over a drainage easement along the side and rear yard of their property; and

WHEREAS, the Township Engineer has reviewed and approved this request subject to compliance with the terms of the Easement Modification Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of West Windsor Township that the waiver requested by Sachin Khairnar be hereby granted subject to the acceptance of the recommendations of the Township Engineer and the execution of the annexed Easement Modification Agreement; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute said agreement in a form substantially similar to that attached hereto, which shall be filed in the Mercer County Clerk's Office by the Township Attorney.

Adopted: September 16, 2019

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of September 2019.

Gay M. Huber
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, Gregory W. Griffis, a member of the Princeton Junction Volunteer Fire Company, has applied for membership in the New Jersey State Firemen's Association; and

WHEREAS, his application is complete in all ways;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that it hereby authorizes the municipal endorsement of the application of Gregory W. Griffis for membership in the New Jersey State Firemen's Association.

Adopted: September 16, 2019

I hereby certify that this is a true copy of a resolution adopted by the West Windsor Township Council at their meeting held on the 16th day of September, 2019.

Gay M. Huber
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, Mercer County Italian American Festival desires to conduct a public firework display located at Mercer County Park on September 28, 2019, with a rain date of September 29, 2019; and

WHEREAS, said fireworks display shall be conducted by Garden State Fireworks, Inc., a U.S. Department of Treasury, Bureau of Alcohol, Tobacco and Firearms licensed Importer of Fireworks, license number 8-NJ-027-20-1D-00096 and

WHEREAS, the New Jersey Uniform Fire Code N.J.A.C. 5:70-3, F-3301.2.4.3 requires that the governing body approve said fireworks display by resolution prior to granting of a permit by the Fire Marshal; and

WHEREAS, the Township Fire Marshal has designated the fireworks display must commence by 9:30 p.m. and conclude no later than 10:00 p.m.; and

WHEREAS, the minimum insurance coverage required by N.J.A.C. 5:70, F-3301.2.4.2 is \$500,000; and

WHEREAS, Garden State Fireworks, Inc. has \$1,000,000 insurance coverage; and

WHEREAS, the Fire Marshal has communicated with the Chief of Police, and the Fire Chief of West Windsor Fire Company who will provide police, and fire protection for said fireworks display; and

WHEREAS, the Chief of Police, and Fire Chief have given their approval; and

WHEREAS, West Windsor Fire and Emergency Services will provide emergency medical services; and

WHEREAS, the Fire Marshal has reviewed the application for permit, insurance requirements and other applicable regulations; and

WHEREAS, the Fire Marshal has found all to be in order; and

WHEREAS, the Fire Marshal recommends the approval of said resolution.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of West Windsor that this resolution is adopted and that a permit may be granted by the West Windsor Township Fire Marshal, upon his approval, for a fireworks display.

Adopted: September 16, 2019

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of September, 2019.

Gay M. Huber
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services utilizing State contracts; and

WHEREAS, CDW-Government is an authorized vendor under NJ State Contract M0003-89849 and SHI International is an authorized vendor under NJ State Contract M0003-89851, and

WHEREAS, the following resolutions were approved and certification of funds were authorized as follows:

2019-R022	SHI International	1/7/2019	\$ 85,000.00	COF 2019-02
2019-R060	SHI International	3/4/2019	\$ 4,397.90	COF 2019-33
2019-R070	SHI International	3/18/2019	\$ 23,590.00	COF 2019-40
2019-R093	CDW-Government	4/15/2019	\$ 5,055.00	COF 2019-50
2019-R095	SHI International	4/15/2019	\$ 14,900.00	COF 2019-49
2019-R116	CDW-Government	5/28/2019	\$ 14,850.00	COF 2019-58
2019-R145	CDW-Government	7/8/2019	\$ 2,440.00	COF 2019-65
2019-R146	CDW-Government	7/8/2019	\$ 4321.80	COF 2019-66
2019-R168	Dell	7/29/2019	\$ 20,000.00	COF 2019-74
2019-R177	CDW-Government	8/19/2019	\$ 37,093.65	COF 2019-78
			<u>\$211,648.35</u>	

WHEREAS, the Township needs to purchase licenses for Sophos antimalware software for workstations and servers connected on the Municipal Network from CDW-Government under NJ State Contract M0003-89849 in the amount of \$22,600.00; and

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account for these purchases:

Acquisition of Network, Computer, Printer and Scanner Replacement and / or Upgrade	405 2019 18 001	\$22,600.00
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NOW, THEREFORE, BE IT RESOLVED, that the Township Council authorizes the Business Administrator Marlana Schmid to purchase the above from CDW-Government under NJ State Contracts M0003-89849; and

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BE IT FURTHER RESOLVED, that the authorization to the existing New Jersey State Contract M0003-89849 is amended to reflect the \$22,600.00 increase from \$211,648.35 to \$234,248.35.

Adopted: September 16, 2019

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of September 2019.

Gay M. Huber
Township Clerk
West Windsor Township

**Notice of Award
Term Contract(s)**

**M-0003
SOFTWARE LICENSE & RELATED SER**

Vendor Information
By Vendor
Email to JULIE MCGOWAN

Downloadable NOA Documents (Please utilize scroll bar on right side of box if necessary to view all documents)
<p>The Download All Documents hyperlink will place compressed files on your computer. Files may be unzipped and viewed using WinZip. The evaluation version is available for free. Click here to learn more about WinZip or to download the latest version from the WinZip web site.</p> <p>Forms in this section are stored in Adobe Acrobat (PDF) format. PDF formatted documents appear the same as the original printed forms. To view and print these forms, you must have a PDF viewer which is available free from Adobe. Click here to learn more about Adobe Acrobat or to download the latest version of the Adobe Acrobat viewer from the Adobe Web site.</p>

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Index #:	M-0003
Contract #:	VARIOUS
Contract Period:	FROM: 09/01/15 TO: 06/30/20
Applicable To:	ALL STATE AGENCIES
Cooperative Purchasing:	POLITICAL SUBDIVISIONS*
Vendor Name & Address:	SEE VENDOR INFORMATION SECTION
For Procurement Bureau Use:	
Solicitation #:	24052
Bid Open Date:	00/00/00
CID #:	
Commodity Code:	-
Set-Aside:	NONE

CONDITIONS AND METHODS OF OPERATION

Multi-Source Contracts: State Agencies and Cooperative Purchasing partners should review each vendor's product/service and prices carefully and place orders in accordance with the terms and conditions of the contract. Note that

A. Delivery: All prices F.O.B. Destination

B. Method of Operation - State Agencies Only:

Issue an agency purchase order to the appropriate contract vendor(s).

*IMPORTANT: POLITICAL SUBDIVISION & OTHER COOPERATIVE PURCHASING PARTICIPANTS

In accordance with N.J.S.A. 40A:11-11(5), N.J.S.A. 52:25-16.1 et seq. and N.J.A.C. 5:34-1.7, all Cooperative Purchasing Program participants are responsible for ensuring that the Purchase Order issued reflects the correct contract item pricing and that payment is processed accordingly. Note that only these items/services specified in the applicable State contract(s) may be purchased from the contract vendor(s) of record. Cooperative Purchasing participants assume full responsibility for all purchase transactions issued through State contracts, including Purchase Orders, delivery compliance, and payments.

Questions, problems or complaints related to Cooperative Purchasing contact:

Cooperative Purchasing Coordinator

PO Box 230

Trenton, NJ 08625

(609) 984-7047

In the event of an emergency, contact the following in the order listed:

JULIE MCGOWAN	PROCUREMENT SPECIALIST	609-292-7491
PENI MACMEEKIN	PROCUREMENT SPECIALIST SUPERVISOR	609-292-8677
KEVIN MOORE	ASSISTANT DIRECTOR	609-984-0756
	PUB DATE:	07/08/16

VENDOR INFORMATION

Vendor Name & Address:	CDW GOVERNMENT LLC 230 N MILWAUKEE AVE VERNON HILLS, IL 60061-9740
Contact Person:	JOHN MAZELLA
Contact Phone:	866-776-7415
Order Fax:	000-000-0000
Contract#:	89849
Expiration Date:	06/30/20
Terms:	NONE
Delivery:	30 DAYS ARO
Small Business Enterprise:	NO
Minority Business Enterprise:	NO
Women Business Enterprise:	NO

Cooperative Purchasing *:		YES			
* WILL VENDOR EXTEND CONTRACT PRICES TO COOPERATIVE PURCHASING PARTICIPANTS?					
CONTRACT ITEMS/SERVICES BY VENDOR					
Vendor: CDW GOVERNMENT LLC			Contract Number: 89849		
LINE#	DESCRIPTION/MFGR/BRAND	EST QUANTITY	UNIT	% DISCOUNT	UNIT PRICE
00001	COMM CODE: 208-80-076100 [COMPUTER SOFTWARE FOR MICROCOMPUTERS,...] ITEM DESCRIPTION: GENERAL SOFTWARE	1.000	EA	NET	N/A
LINE#	DESCRIPTION/MFGR/BRAND	EST QUANTITY	UNIT	% DISCOUNT	UNIT PRICE
00002	COMM CODE: 208-80-076482 [COMPUTER SOFTWARE FOR MICROCOMPUTERS,...] ITEM DESCRIPTION: MAINTENANCE AND SUPPORT	1.000	EA	NET	N/A
LINE#	DESCRIPTION/MFGR/BRAND	EST QUANTITY	UNIT	% DISCOUNT	UNIT PRICE
00003	COMM CODE: 208-80-076145 [COMPUTER SOFTWARE FOR MICROCOMPUTERS,...] ITEM DESCRIPTION: SOFTWARE RELATED SERVICES (INCLUDING TRAINING)	1.000	EA	NET	N/A
LINE#	DESCRIPTION/MFGR/BRAND	EST QUANTITY	UNIT	% DISCOUNT	UNIT PRICE
00004	COMM CODE: 208-80-076499 [COMPUTER SOFTWARE FOR MICROCOMPUTERS,...] ITEM DESCRIPTION: SOFTWARE AS A SOLUTION (SAAS)	1.000	EA	NET	N/A
LINE#	DESCRIPTION/MFGR/BRAND	EST QUANTITY	UNIT	% DISCOUNT	UNIT PRICE
00005	COMM CODE: 208-80-076498 [COMPUTER SOFTWARE FOR MICROCOMPUTERS,...] ITEM DESCRIPTION: APPLIANCES (AS DEFINED IN THE METHOD OF OPERATION)	1.000	EA	NET	N/A

RESOLUTION

- WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and
- WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services utilizing State contracts; and
- WHEREAS, Lighttower Fiber Networks I LLC, a subsidiary of Crown Castle Fiber is an authorized vendor under NJ State Contract T1776-85495, and
- WHEREAS, the Township’s data transmission needs exceed the current speeds provided by Comcast Enterprise Services; and
- WHEREAS, requests for proposals were requested for suitable upgrades from and Comcast Enterprise Services, Crown Castle Fiber and Verizon Public Sector; and
- WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account for these purchases:

10504268	Admin.-Tech./Comp. Services	2020	1/1/20-12/31/20	\$33,600.00
10504268	Admin.-Tech./Comp. Services	2021	1/1/21-12/31/21	\$33,600.00
10504268	Admin.-Tech./Comp. Services	2022	1/1/22-12/31/22	\$33,600.00
10504268	Admin.-Tech./Comp. Services	2023	1/1/23-12/31/23	\$33,600.00
10504268	Admin.-Tech./Comp. Services	2024	1/1/24-12/31/24	\$33,600.00

NOW, THEREFORE, BE IT RESOLVED that the Township Council authorizes the Business Administrator Marlena Schmid to purchase the above from Crown Castle Fiber under NJ State Contract T1776-85495 for a total of \$168,000.00.

Adopted: September 16, 2019

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of September 2019.

Gay M. Huber
 Township Clerk
 West Windsor Township

RESOLUTION

WHEREAS, West Windsor Township awarded a contract for the Roadway Reconstruction for Village Road West and New Village Road – Phase 2 Project to Top Line Construction Corp. on September 4, 2018 for the contract amount of \$1,140,353.00 as set forth in the contract documents; and

WHEREAS, a Certification of Funds for the original contract was received from the Chief Financial Officer and funds for said contract were available in the following line item appropriation accounts:

<u>Annual Road Improvement Program</u>	<u>405-2011-14 005</u>	<u>\$133,004.76</u>
Account Title	Account Number	Amount
<u>Annual Road Improvement Program</u>	<u>405-2012-08 005</u>	<u>\$4,549.75</u>
Account Title	Account Number	Amount
<u>Annual Road Improvement Program</u>	<u>405-2013-09 006</u>	<u>\$99,438.90</u>
Account Title	Account Number	Amount
<u>Annual Road Improvement Program</u>	<u>405-2014-13 008</u>	<u>\$78,305.72</u>
Account Title	Account Number	Amount
<u>Roadway Improvements</u>	<u>405-2017-21 008</u>	<u>\$825,053.87</u>
Account Title	Account Number	Amount

WHEREAS, Change Order No. 1 and Final has been submitted by the Contractor and accounts for an increase of \$30,356.52 (+2.66%) associated with quantity adjustments, supplemental items and time extension; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation accounts:

<u>Roadway Improvements</u>	<u>405-2018-15 012</u>	<u>\$30,356.52</u>
Account Title	Account Number	Amount

WHEREAS, the Township Engineer has inspected the project and recommends the change order.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that Change Order No. 1 for project closeout is hereby approved, adjusting the construction scope and quantities for a revised contract amount of \$1,170,709.52.

BE IT FURTHER RESOLVED that the Township Business Administrator is hereby authorized to execute Contract Change Order No. 1 for project closeout.

Adopted: September 16, 2019

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of September 2019.

Gay M. Huber
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor has a need for specialized Health Insurance Benefits Consultant Services as a non-fair and open contract and pursuant to N.J.S.A.19:44A-20.5, and

WHEREAS, Frenkel Benefits of Jersey City, New Jersey, has completed and submitted a Business Entity Disclosure Certification which certifies that Frenkel Benefits of Jersey City, New Jersey has not made any reportable contributions to a political or candidate committee in the Township of West Windsor in the previous year, and that the contract will prohibit Frenkel Benefits of Jersey City, New Jersey from making any reportable contributions through the term of the contract; and

WHEREAS, the Township's Business Administrator, Chief Financial Officer and Mayor recommend that the Township award a contract for (1) one year to Frenkel Benefits of Jersey City, New Jersey from September 15, 2019 through September 14, 2020; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation accounts:

Group Insurance – Miscellaneous Services 105-51-299 \$35,000.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor:

1. The Mayor and Township Clerk are hereby authorized and directed to execute an agreement with Frenkel Benefits of Jersey City, New Jersey, as the Township Health Insurance Benefits Consultant through September 14, 2020, as set forth in the attached agreement; and
2. The Agreement so authorized shall require the provider to perform Health Insurance Benefits Consultant Services. The Contract shall be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1) (a) (i) because the services are "Professional in nature".
3. A notice of this action shall be published in the newspaper used by the Township for Legal Publications as required by law within ten (10) days of its passage.

4. An executed copy of the Contract between the Township and Frenkel Benefits of Jersey City, and copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Business Disclosure Entity Certification and the Determination of Value be incorporated into this Resolution.

Adopted: September 16, 2019

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th the day of September, 2019.

Gay M. Huber
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township of West Windsor Council entered into a professional services agreement with Ruderman Roth, LLC Resolution 2019-R038 on January 22, 2019 for Labor Attorney Services; and

WHEREAS, a certification of funds for the original contract was received from the Chief Financial Officer and funds for said contract were available in the following line item appropriation account:

Legal – Labor Counsel	105-46-210	\$50,000.00
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WHEREAS, the scope of work authorized in the original contract remains in force and effect; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said contract in the following line item appropriation accounts:

Legal – Labor Counsel	105-46-210A	\$18,000.00
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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the Chief Financial Officer is hereby authorized to increase the contract amount to date by \$18,000.00 with Ruderman Roth, LLC to a revised contract amount of \$68,000.00.

Adopted: September 16, 2019

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of September 2019.

Gay M. Huber
Township Clerk
West Windsor Township

RESOLUTION

- WHEREAS, the Township of West Windsor has a need to acquire Professional Architectural Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and
- WHEREAS, On April 15, 2019, the Township Council passed Resolution 2019-R085 authorizing a Professional Services Agreement with the Spiezle Architectural Group, Inc. of Hamilton, NJ in the amount of Eight Thousand Five Hundred Dollars (\$8,500.00) for Professional Architectural Services associated with the initial review and evaluation of the conceptual layout proposed for the Municipal Building; and
- WHEREAS, the Township of West Windsor desires to move forward with the proposed renovations to the Municipal Complex and development of Professional Architectural documents; and
- WHEREAS, the Spiezle Architectural Group, Inc. has submitted a proposal dated August 13, 2019 indicating they will provide Professional Architectural Services in conjunction with the proposed renovations and upgrades to the Municipal Complex based upon 7% of the proposed construction costs; and
- WHEREAS, the Township wishes to amend the initial Professional Services Agreement with the Spiezle Architectural Group, Inc. to incorporate the aforesaid Professional Architectural Services; and
- WHEREAS, the total revised contract for the Spiezle Architectural Group, Inc. for this project will not exceed Three Hundred Fifty Nine Thousand Two Hundred Fifty Dollars (\$359,250.00), which includes \$750.00 for miscellaneous reimbursable items; and
- WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation accounts:
- | | | |
|-------------------------------|-----------------|--------------|
| Municipal Complex Renovations | 405-2018-15 010 | \$350,750.00 |
|-------------------------------|-----------------|--------------|
- WHEREAS, said Amendment to the Agreement for Professional Services has been reviewed by the Facilities Maintenance Manager and recommended to be executed; and
- WHEREAS, services to be performed may be retained by the Township without public advertising for bids pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because the aforesaid services are professional in nature; and
- WHEREAS, the Local Public Contracts Law requires a resolution authorizing the award of a contract for the services without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township an Amended Professional Services Agreement with the Spiezle Architectural Group, Inc., for the performance of services in an amount not to exceed Three Hundred Fifty Nine Thousand Two Hundred Fifty Dollars (\$359,250.00), which includes \$750.00 for miscellaneous reimbursable items.

- (2) The Agreement so authorized shall require the Provider to provide Professional Architectural Services pursuant to its proposal dated August 13, 2019. A contract amendment may be executed without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Amended Professional Services Agreement between the Township and the Spiezle Architectural Group, Inc. and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: September 16, 2019

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of September 2019.

Gay M. Huber
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, West Windsor Township advertised the sale of a new plenary retail consumption license (“C” liquor license) on July 12, 2019 in the Princeton Packet, and on July 12th and 19th, 2019 in The Times and placed the notice on the Township website; and

WHEREAS, on August 19, 2019 two bids were received; and

WHEREAS, on August 27, 2019 the two bidders were acknowledged as being preliminarily qualified bidders; and

WHEREAS, on September 4, 2019 at 10:00 a.m. in Room C of the Municipal Building the bids were opening containing the following:

MarketFair Holdings II LLC bid of \$900,000.00 and included a certified check for the 20% as required; and

NB License 1, LLC bid of \$805,999.00 and included a certified check for the 20% as required; and

WHEREAS, the Township Council of the Township of West Windsor has determined that MarketFair Holdings II LLC to be the pre-qualified bidder with a bid of \$900,000.00.

NOW, THEREFORE BE IT RESOLVED, that in accordance with the “Public Notice” and the requirements of same, that MarketFair Holdings II LLC has 72 hours from the adoption of this resolution to pay the balance of the bid amount to the Township and that all other provisions of the Notice and bid remain in effect.

Adopted: September 16, 2019

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 16th day of September, 2019.

Gay M. Huber
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, West Windsor-Plainsboro Regional School District, through its professional consultant, has submitted a request for a reservation of additional sewer capacity in the public sewer system for the project known as Thomas R. Grover Middle School Additions and Renovations located at Block 28.01, Lot 11.01; and

WHEREAS, the development project is estimated to generate a total increase in wastewater flows of 8,400 gallons per day (gpd) based on New Jersey Department of Environmental Protection (NJDEP) standard flow rates, which requires a Treatment Works Approval Permit from the NJDEP; and

WHEREAS, the Township Engineer has certified that there is sufficient capacity in the existing downstream sanitary sewer system to accommodate the increase in average daily flow of 8,400 gallons of wastewater that is estimated to be generated by the proposed project.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that a reservation of sewer capacity in the amount of 8,400 gallons per day, is hereby granted for the project known as Thomas R. Grover Middle School Additions and Renovations located at Block 28.01, Lot 11.01; and

BE IT FURTHER RESOLVED that this allocation of Township sewer capacity shall be in effect for a period of one (1) year; and

BE IT FURTHER RESOLVED that the Township Engineer be and hereby is authorized to execute the endorsement of the New Jersey Department of Environmental Protection Treatment Works Approval Permit application, as required to implement this Resolution, upon submission of final design/construction plans and specifications acceptable to the Township Engineer.

Adopted: September 16, 2019

I hereby certify this is a true copy of a Resolution adopted by the West Windsor Township Council at their meeting held on the 16th day of September 2019.

Gay M. Huber
Township Clerk
West Windsor Township