

APPROVED AS AMENDED: April 25, 2022

WEST WINDSOR TOWNSHIP COUNCIL
BUDGET SESSION #4
March 24, 2022

CALL TO ORDER: President Gawas called the meeting to order at 10:00 a.m.

ROLL CALL: Gawas, Geevers, Mandel, Stevens, Whitfield

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on, February 18, 2022.

ATTENDEES: President: Gawas; Council: Geevers, Mandel, Stevens, Whitfield; Mayor: Marathe; Business Administrator: Schmid; Chief Financial Officer: Mauder; Township Clerk: Huber

SALUTE TO THE FLAG

Ms. Huber led the salute to the flag.

REVENUES, FUND BALANCE, CAP ORDINANCE, LOCAL EXAM

Mr. Mauder announced that the introduction of the budget will occur at the April 11th Business Session with the Public Hearing being held at the May 9th Business Session. He noted this year the Township is under self-review so there will be a resolution on the April 11th agenda. Mr. Mauder also advised that the Annual EEO Resolution and the CAP Bank Ordinance for introduction will be on the April 11th agenda as well.

Mr. Mauder advised of the following:

- reviewed fund balance and advised revenues for interest on investments is down
- Recreation fees are on the rise
- Construction Code fees anticipated revenue for 2022 is \$1,300,000

Ms. Mandel noted the reduction in Cable Franchise Fee.

Mr. Mauder advised this number has been consistently going down as more people are using streaming services versus cable television.

Mr. Mauder advised contracts for Health Services with Hightstown and Robbinsville will be on the next Council agenda for approval.

Mr. Mauder reported the Township just received a grant for the Police for Distracted Driving for \$12,250 which will be added to the budget.

Ms. Geevers inquired if the Municipal Court is back to in-person sessions.

Mr. Mauder advised that the Municipal Court is governed by the State and that sessions are starting to increase.

Mr. Mauder advised that the Parking Authority is continuing to pay the Township what is owed per the agreement.

Mr. Mauder noted that the Public Health Nurse is through the contract with Hightstown Borough.

Ms. Geevers inquired about the Class III Officers.

Mr. Mauder advised that per the agreement this amount must be budgeted. He noted invoices are paid immediately when submitted by the Township.

Mr. Mauder reported there is a slight increase this year in the municipal tax. He reminded Council members the last two years there was a slight decrease.

Mr. Mauder noted that the Township's health costs remain flat for 2022, which is the second year in a row.

Mr. Mauder noted fund balance is currently at \$9,741,633.60; the 2022 budget will use \$6,175,000; which will leave \$3,566,633.60 in fund balance.

Mr. Mauder reviewed the CAP Ordinance with Council and advised if the funds were needed Council would have to approve the use of these funds.

Mr. Mauder noted various salary and wage requests have been added in the amount of \$123,000 which will be off-set by fund balance.

Ms. Mandel inquired about a proposal sent to the Mayor on a Business Program.

Discussion ensued regarding this proposal between members of Council and the Mayor.

FOLLOW-UP ITEMS

Sidewalk Repairs - Council requested that this capital request be increased by \$25,000 to \$50,000 this year to \$150,000 or \$175,000.

Mayor Marathe requested that the amount remain as proposed and noted that he has almost doubled this budget in the last four years.

Discussion continued on the sidewalk improvement program and how to move forward. Council members took a consensus vote and were in favor of increasing this item by \$25,000, for a total of \$175,000.

- Dog Park reseeded will be redone this year; one in the spring the other in the fall
- Survey for Splash Park will be conducted this summer
- SDL promotion; work on a video or slide show for web-site
- EV Vehicles have a meeting on this next week
- Summary sheet updated and handed out
- Conover Road pedestrian/bike improvements - it was noted that if the residents who live in this area want these improvements they should advise the Township
- 2019 Street Condition List - requested that list be updated; Mayor advised the information is in the budget document; discussion ensued on this matter

- Draft of Welcome to West Windsor signage will be presented to Council when done
- Members of Council will prepare a list of ordinances that they want to see reviewed in 2022
- Update of number of children actually coming from new development was requested. School liaison from Council to request information
- Five year plans will be provided from Chief Garofalo and Chief Lynch later in the year
- Notification on sewer bill will be added that residents can pay both halves if they choose at the same time.

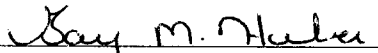
PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, noted he has no comments on the operating portion of the 2022 budget. He suggested that the code be reviewed with regard to sidewalk repairs. Mr. Church commented that he hopes this year there will be a budget presentation at the public hearing as in the past.


ADJOURNMENT

Motion to adjourn: Geevers
Second: Stevens
VV: All approved

The meeting was adjourned at 11:32 a.m.



Gay M. Huber
Township Clerk
West Windsor Township



Sonia Gawas
Council President
West Windsor Township